



## Washington State Liquor Control Board

---

February 17, 2012

To: Washington Restaurant Association  
510 Plum Street S.E., Suite 200  
Olympia, WA 98501

Re: Discontinuing Store-to-Store Transfers

Thank you for our telephone conversation regarding the Washington State Liquor Control Board's intent to discontinue the practice of store-to-store transfers. There may be several processes and services WRA members have been used to receiving may also be modified or discontinued in the future to facilitate closure of the State system.

As we previously discussed, to obtain accurate and timely financial statements/inventory levels the transfer system has to close to ensure we have captured all transactions between stores. Transfers take approximately six to eight weeks to reconcile.

### Communicating with Licensees

We are providing notices to Licensees (class H accounts) in the form of a "stuffer" they will receive with their next order. While we are no longer providing store-to-store transfers, we will provide "locating service," finding the product to inform the licensee where it's available for their purchase and pick-up.

### Phased Approach

We will have a phased approach to closing transfers. State stores will cease transfers on February 29, 2012. Contract stores will cease transfers on March 30, 2012. Contract stores may continue to receive selected transfers from state stores based on the exception process.

Limited exceptions may be granted based on demonstrated extreme need for both state and contract stores. The authority for such exceptions will be held by Finance.

We apologize in advance for any inconvenience this may cause. However, this action is necessary to ensure a smooth transition to the private sector.

Thank you,

Chris Liu  
Director of Retail, Washington State Liquor Control Board

cc: Pat Kohler, Administrative Director, WSLCB  
Pat McLaughlin, Director of Business Enterprise, WSLCB  
Debbie Besser, Director of Purchasing, WSLCB

CL:ks